

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**APRIL 27, 2021**

The Agenda Meeting of the Long Branch Board of Education was held in the Historic High School, 391 Westwood Avenue, Long Branch, New Jersey.

Mrs. Youngblood Brown called the meeting to order at 6:00 P.M.

**ROLL CALL**

Mrs. Youngblood Brown - President	Dr. Critelli	Rev. Bennett
Mrs. Perez - Vice President	Mr. Zambrano - ZOOM	Ms. McCaskill
Mr. Grant	Mr. Covin	Mrs. Peters

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**Mrs. Youngblood Brown, Board President**, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mrs. Youngblood Brown made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**C-1. STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

**C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

**Comments from the Finance Committee Chair** - Mrs. Youngblood Brown

**D. APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of March 16, 2021 (as amended)
- Regular Meeting minutes of March 17, 2021 (as amended)

**D-1. APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Executive Session minutes of March 16, 2021

Mr. Genovese reviewed the Secretary's Report with the Board.

**E. SECRETARY'S REPORT**

**1. BUDGET TRANSFER REPORTS – FY21 FEBRUARY TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval)

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfers FY21 February Transfers as listed be approved for the month ending February 28, 2021.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 28, 2021

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - FEBRUARY 28, 2021**

I recommend the Board approve the Board Secretary's Report for the month ending February 28, 2021 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - FEBRUARY 28, 2021**

I recommend the Board approve the Report of the Treasurer for the month ending February 28, 2021 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the February 28, 2021 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of February 28, 2021 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 28, 2021

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – FEBRUARY 5 - 28, 2021, MARCH 1 - 31, 2021 AND APRIL 1 - 28, 2021 FOR CHRIST THE KING, CITY OF LONG BRANCH AND AMY'S YOGABILITIES**

I entertain a motion that the Board approve the bills and claims for February 5 - 28, 2021, March 1 - 31, 2021 and April 1 - 28, 2021 for Christ the King, City of Long Branch and Amy's Yogabilities (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS - FEBRUARY 5 - 28, 2021, MARCH 1 - 31, 2021 AND APRIL 1 - 28, 2021 EXCLUDING CHRIST THE KING, CITY OF LONG BRANCH AND AMY'S YOGABILITIES**

I entertain a motion that the Board approve the bills and claims for February 1 - 28, 2021, March 1 - 31, 2021 and April 1 - 28, 2021 excluding Christ the King, City of Long Branch and Amy's Yogabilities (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MARCH 31, 2021**

I entertain a motion that the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for March 31, 2021 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MARCH 31, 2021**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of March 31, 2021 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT'S REPORT**

A. **STUDENTS OF THE MONTH - APRIL**

The following students have been selected as "Students of the Month" for April;

Middle School	Tyrah Dasani Wheeler
High School	Jacob Juliano
Historic High School	Leticia Pessoa
Amerigo A. Anastasia School	Mahi Patel
Audrey W. Clark School	Tristan Reeves
George L. Catrambone School	Danny Hernandez-Menjivar
Gregory School	Melvin Rodriguez
Joseph M. Ferraina ECLC	Dasha Salinas Echeverria
Lenna W. Conrow School	Pietro Dib Olivera
Morris Avenue School	Ana Flavia Cearence Almeida

Mr. Rodriguez reviewed the agenda with the Board.

G. **GENERAL ITEMS**

Mr. Rodriguez and Mr. Genovese reviewed the budget presentation with the Board.

1. **RESOLUTION FOR THE ADOPTION OF THE 2021 - 2022 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, the Long Branch Board of Education (herein referred to as "the Board") has submitted a tentative budget to the State of New Jersey on or before March 22, 2021; and

**WHEREAS**, the Board with County approval advertised the budget on April 21, 2021 in the legal section of the Asbury Park Press; and

**WHEREAS**, the tentative budget was presented at a public meeting held in the Historic High School on Wednesday, April 28, 2021; and

**WHEREAS**, the amount of the total operating budget shall be \$104,761,951 of which \$49,697,034 shall be raised by local tax levy; and

**WHEREAS**, the total amount of the special revenue fund is \$19,551,301; and

**WHEREAS**, the amount of debt service raised through local tax levy shall be \$582,500; and

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUES</u></b>	<b><u>DEBT SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>Total Expenditures</b>	\$104,761,951	\$19,551,301	\$582,500	\$124,895,752
<b>Taxes to be Raised</b>	\$ 49,697,034	0	\$582,500	\$ 50,279,534

**WHEREAS**, school district policy Travel/Reimbursement - Policy #9250 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2021 - 2022 school year; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

**WHEREAS**, the Board hereby establishes the school district travel maximum for the 2021 - 2022 school year at the sum of \$97,500, currently the district has expended \$8,851.34 for travel; and

G. **GENERAL ITEMS (continued)**

1. **RESOLUTION FOR THE ADOPTION OF THE 2021 - 2022 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET (continued)**

**NOW THEREFORE BE IT RESOLVED**, the Long Branch Board of Education hereby submits this Resolution in support of the 2021 - 2022 budget to the Board for final adoption.

**BE IT FURTHER RESOLVED**, the Long Branch Board of Education hereby adopts the 2021 - 2022 school year budget and authorizes the School Business Administrator to transmit the budget to the State of New Jersey.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: April 28, 2021

2. **APPROVAL OF AGREEMENT WITH MOESC TO PROVIDE INSTRUCTIONAL SERVICES**

I recommend the Board approve the Instructional Services Agreement with the Monmouth-Ocean Educational Services Commission (MOESC) for Chapters 192/193 effective July 1, 2021 through June 30, 2024 to provide compensatory education, English as a second language and home instruction to eligible, non-public school students (Chapter 192) and speech correction, examination/classification services and supplementary instruction to eligible non-public school students (Chapter 193).

3. **APPROVAL OF AGREEMENT WITH MOESC TO PROVIDE NON-PUBLIC NURSING SERVICES**

I recommend the Board approve the Non-Public Nursing Services Agreement with the Monmouth-Ocean Educational Services Commission (MOESC) to provide services to all eligible non-public school students that attend school within the borders of the district, pursuant to the requirements of Chapter 226, Laws of 1991, effective July 1, 2021 through June 30, 2024. The Board agrees to pay the Commission the full amount of State Aid received in support of Chapter 226.

4. **RATIFY THE SUBMISSION OF THE PRESCHOOL EXPANSION AID (PEA) 2021 - 2022 ENROLLMENT AND PLANNING WORKBOOK**

I recommend the Board ratify the submission of the Preschool Expansion Aid (PEA) 2021-2022 Enrollment and Planning Workbook to the New Jersey Department of Education.

5. **APPROVAL OF TEACHER/PRINCIPAL EVALUATION RUBRICS (McREL)**

I recommend the Board approve the Mid-continent Research for Education and Learning (McRel) evaluation tool. This tool is aligned to research based standards which are converted to a numerical score upon summative evaluation. Each year the numerical rating is categorized accordingly in four defined ratings; 1) Ineffective, 2) Partially effective, 3) Effective and 4) Highly effective.

G. **GENERAL ITEMS (continued)**

6. **APPROVAL TO SUBMIT THE NJSBAIG SAFETY GRANT APPLICATION**

I recommend the Board approve/ratify the submission of the grant application for the 2021 Safety Grant Program through the New Jersey School Boards Insurance Group's MOCSSIF Subfund for the purpose described in the application, in the amount of \$47,976.00 for the period July 1, 2021 through June 30, 2022.

7. **APPROVAL TO RENEW SODEXO'S FOOD SERVICES CONTRACT FOR FY2022**

I recommend the Board renew the contract with Sodexo for the 2021 - 2022 school year with a management fee of \$411,807.39, which represents a 1% increase. Sodexo guarantees that the district shall receive a surplus of at least, but not limited to, six hundred, thirty five thousand dollars and no cents (\$635,000) for the 2021 - 2022 school year. If the actual surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to the district in an amount not to exceed six hundred, thirty five thousand dollars (\$635,000). Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's surplus on a monthly basis.

8. **APPROVAL TO FILE THE FY2022 PERKINS GRANT APPLICATION**

I recommend the Board approve the filing of the FY2022 Perkins grant application.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

9. **APPROVAL TO FILE THE NITA M. LOWEY (21ST CENTURY COMMUNITY LEARNING CENTERS) GRANT APPLICATION - YEAR 1**

I recommend the Board approve the filing of the Nita M. Lowey 21st Century Community Learning Centers (CCLC) grant application for Year 1. The program works to develop high quality after-school programs that increase students' career and college readiness and encourage positive environments for students' social, emotional, and personal development. The program also strives to maintain partnerships and collaborations amongst staff and community. The district will be applying for the maximum grant award of \$550,000.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.



G. **GENERAL ITEMS (continued)**

10. **APPROVAL TO ACCEPT 2020 - 2021 SUSTAINABLE JERSEY FOR SCHOOLS GRANT**

I recommend the Board accept the 2020 - 2021 Sustainable Jersey for Schools grant funded by NJEA in the amount of \$10,000.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

11. **APPROVAL OF TRANSPORTATION JOINTURE WITH OCEAN TOWNSHIP BOARD OF EDUCATION FOR FY2021**

I recommend the Board approve/ratify the transportation to/from Long Branch to The Shore Center for Students with Autism, Tinton Falls, New Jersey (ID# 111200078) as part of a collaborated route housing students from Long Branch Public Schools and Ocean Township Public Schools from September 8, 2020 to November 19, 2020 (35 days) at a \$90.83 per diem rate, totaling \$3,179.50.

12. **APPROVAL TO PARTICIPATE IN THE HORIZON DENTAL PLAN - 2021 - 2022**

I recommend the Board approve participation in the Horizon Dental plan for the 2021 - 2022 school year at the rate listed below: This represents a decrease of 0.6% from last year:

	HORIZON	HORIZON
Dental Option Plan (30)	7/1/20 - 6/30/21	7/1/21 - 6/30/22
Single	\$29.48	\$29.48
Parent Child(ren)	\$51.98	\$51.98
2 Adults	\$51.98	\$51.98
Family	\$84.35	\$84.35
Dental Choice (31)		
Single	\$18.52	\$18.23
Parent Child(ren)	\$35.45	\$34.89
2 Adults	\$35.45	\$34.89
Family	\$60.27	\$59.32

G. **GENERAL ITEMS (continued)**

13. **APPROVAL OF STOP LOSS CARRIER**

I recommend the Board approve the Stop Loss carrier Sun Life at a premium of \$662,736 for the period of July 1, 2021 to June 30, 2022. This premium represents an increase of approximately 4%.

14. **RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve the following resolution:

**RESOLUTION**

**WHEREAS**, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

**WHEREAS**, the Long Branch Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

**WHEREAS**, the Long Branch Board of Education desires to authorize its purchasing agent for the 2020 - 2021 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

**NOW THEREFORE BE IT RESOLVED**, that the Long Branch Board of Education does hereby authorize the district's purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

<b><u>Commodity/Service</u></b>	<b><u>Vendor</u></b>	<b><u>State Contract #</u></b>
Ford F350 Pickup; Ford Rack Truck	Winner Ford	88758
Bucket Truck	Automall	20-FLEET-01206

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 28, 2021

15. **APPROVAL TO PARTICIPATE IN THE FRESH FRUIT AND VEGETABLE PROGRAM**

I recommend the Board approve/ratify participation in the Fresh Fruit and Vegetable Program for the 2019 - 2020 and 2020 - 2021 school years for the following schools:

	<b><u>2019 - 2020</u></b>	<b><u>2020 - 2021</u></b>
George L. Catrambone School	\$49,822.50	\$52,367.60
Gregory School	\$31,772.52	\$33,185.76
Lenna W. Conrow School	\$22,206.60	\$21,476.60
Morris Avenue School	\$17,993.04	\$18,946.48
Amerigo A. Anastasia School	\$29,950.44	\$33,421.12

G. **GENERAL ITEMS (continued)**

16. **APPROVAL OF COOPERATIVE PRICING AGREEMENT WITH SOURCEWELL**

I recommend the Board approve the cooperative pricing agreement with Sourcewell for the purchase of a Foley Backhoe, Contract #032199-CAT and Little Tikes playground equipment for the Audrey W. Clark School and the Amerigo A. Anastasia School, Contract #030117-LTS.

17. **APPROVAL TO SEND OUT A REQUEST FOR PROPOSAL FOR DISTRICT WIDE COPIERS**

I recommend the Board approve the School Business Administrator to send out a Request for Proposals (RFP) for district wide copiers.

18. **GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

Dan Mullan	Covid Face Masks for each Athlete (Value: \$90)
Markus Rodriguez	Patio Table w/Umbrella and Chairs (Value: \$300)

H. **PERSONNEL ACTION**

Mrs. Youngblood Brown reported to the Board members the information she received from New Jersey School Board Association with regard to staff hiring and recommendations.

1. **CHANGE OF TITLE - RESOLUTION**

I recommend the Board rename the position of Supervisor of Visual & Performing Arts as listed on **APPENDIX H-1**.

2. **CREATION OF POSITIONS**

I recommend the Board approve the creation of new positions as listed on **APPENDIX H-2**.

3. **CREATION OF JOB DESCRIPTION**

I recommend the Board approve the job description for the newly created position of Teacher of Construction Technology as listed on **APPENDIX H-3**.

4. **APPROVAL OF SIDE BAR AGREEMENTS - LBSEA AND LBFT**

I recommend the Board approve a 2-Year Side-Bar Agreement with the Long Branch School Employees Association (LBSEA) and the Long Branch Federation of Teachers (LBFT) as listed on **APPENDIX H-4**.

5. **RETIREMENT**

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

**RICHARD BUNCE**, Bus Driver, effective July 1, 2021. Mr. Bunce has a total of 13 years of service.

**HERMINE S. HARRISON**, Student Facilitator, effective July 1, 2021. Ms. Harrison has a total of 48 years of service.

H. **PERSONNEL ACTION (continued)**

5. **RETIREMENT (continued)**

**GEORGE MARUCCI**, Music Teacher, effective July 1, 2021. Mr. Marucci has a total of 44 years of service.

**ESTHER MORALES**, Instructional Assistant, effective January 1, 2022. Mrs. Morales has a total of 20 years and 4 months of service.

**RUTH SHECKLER**, Special Education teacher, effective June 30, 2021. Mrs. Sheckler has a total of 34 years of service.

**CORNELIUS T. WILLIAMS**, Safe School Environment Person, effective July 1, 2021. Mr. Williams has a total of 16 years and 5 months of service.

6. **RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individual:

**CLAUDIA KAJA**, Italian teacher, effective July 1, 2021.

7. **APPOINTMENT OF CERTIFIED STAFF**

I recommend the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines included but not limited to: a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5) This initial appointment may change as district needs develop:

**ALEXA BOOTH**

Elementary Teacher  
Gregory School  
BA, Step 1  
\$54,545.00

Certification: Elementary Teacher K-6

Education: Monmouth University

Replaces: Twana Richardson (reassignment)

(Acct. # 15-120-100-101-000-07-00) (UPC # 0974-07-GRDE2-TEACHR)

Effective: *Pending Pre Employment Physical and Fingerprints\**

**ANGIE CRUZ-SIEIRA**

Music Teacher  
George L. Catrambone  
BA, Step 1  
\$55,411.00

Certification: Teacher of Music

Education: New Jersey City University

Replaces: Nicola Merlucci (retiring)

(Acct. # 15-120-100-101-000-09-00) (UPC # 1364-09-MUSIC-TEACHR)

Effective: September 1, 2021: *Pre Employment Physical and Fingerprints\**

H. **PERSONNEL ACTION (continued)**

7. **APPOINTMENT OF CERTIFIED STAFF (continued)**

**ANDREW DAMATO**

Social Worker  
Audrey W. Clark  
MA, Step 1  
\$58,545.00

Certification: School Social Worker  
Education: Monmouth University  
Replaces: New Position  
(Acct. # 15-000-211-100-000-06-00) (UPC # 1586-06-COUNS-SOCWK)  
Effective: *Pending Pre Employment Physical and Fingerprints\**

**MICHAEL DOMBROWIECKI**

Elementary Teacher  
Gregory School  
BA, Step 2  
\$56,161.00

Certification: Teacher of PreK-Gr. 3  
Education: New Jersey City University  
Replaces: Stephanie Dispoto (reassignment)  
(Acct. # 15-120-100-101-000-07-00) (UPC # 0981-07-GRDE3-TEACHR)  
Effective: September 1, 2021: *Pending Pre Employment Physical and Fingerprints\**

**ANGELA GAYNOR**

K Bilingual Teacher  
Morris Avenue  
BA, Step 6-7  
\$60,061.00

Certification: Teacher of Bilingual/Bicultural, Teacher of PreK-Gr. 3  
Education: Georgian Court University, College of St. Elizabeth  
Replaces: Arminda Rodrigues (retiring)  
(Acct. # 15-240-100-101-000-05-00) (UPC # 0582-05-BILING-TEACHR)  
Effective: September 1, 2021: *Pending Pre Employment Physical and Fingerprints\**

**MEGAN GREEN**

English Teacher  
Middle School  
MA, Step 1  
\$59,411.00

Certification: Teacher of English  
Education: The College of New Jersey  
Replaces: Renee Diallo (retiring)  
(Acct. # 15-130-100-101-000-02-00) (UPC # 0232-02-ENGLS-TEACHR)  
Effective: September 1, 2021: *Pending Certification, Fingerprints and Pre Employment Physical\**

H. **PERSONNEL ACTION (continued)**

7. **APPOINTMENT OF CERTIFIED STAFF (continued)**

**LYNDSEY KREMEN**

Elementary Teacher  
Amerigo A. Anastasia  
BA, Step 1  
\$55,411.00

Certification: Elementary Teacher K-6  
Education: East Stroudsburg University  
Replaces: Michele Falco (reassignment)  
(Acct. # 15-120-100-101-000-03-00) (UPC # 0387-03-GRDE1-TEACHR)  
Effective: September 1, 2021: *Pending Pre Employment Physical and Fingerprints\**

**RYAN KRYWINSKY**

Music Teacher  
George L. Catrambone  
BA, Step 1  
\$55,411.00

Certification: Teacher of Music  
Education: University of South Carolina  
Replaces: George Marucci (retiring)  
(Acct. # 15-120-100-101-000-09-00) (UPC # 1361-09-MUSIC-TEACHR)  
Effective: September 1, 2021: *Pending Certification, Pre Employment Physical and Fingerprints\**

**SARAH MARTIN**

Social Worker  
Pupil Personnel  
MA, Step 1  
\$58,545.00

Certification: School Social Worker  
Education: Monmouth University  
Replaces: New Position  
(Acct. # 15-000-211-100-000-06-00) (UPC # 1584-06-COUNS-SOCWK)  
Effective: *Pending Pre Employment Physical and Fingerprints\**

**KELLY MCINTYRE**

Social Worker  
Audrey W. Clark  
MA, Step 8  
\$64,345.00

Certification: School Social Worker  
Education: Rutgers University  
Replaces: New Position  
(Acct. # 15-000-211-100-000-06-00) (UPC # 1585-06-COUNS-SOCWK)  
Effective: *Pending Pre Employment Physical and Fingerprints\**

H. **PERSONNEL ACTION (continued)**

7. **APPOINTMENT OF CERTIFIED STAFF (continued)**

**ELIZABETH MONTALVO**

Kindergarten Teacher  
Lenna W. Conrow  
BA, Step 2  
\$55,295.00

Certification: Elementary Teacher Gr. K-6  
Education: Kean University  
Replaces: Heidy Castillo (reassignment)  
(Acct. # 15-110-100-101-000-08-00) (UPC # 0722-08-KINDG-TEACHR)  
Effective: *Pending Pre Employment Physical and Fingerprints\**

**EVA PALMA**

Social Worker  
Audrey W. Clark  
MA, Step 8  
\$64,345.00

Certification: School Social Worker  
Education: Rutgers University  
Replaces: New Position  
(Acct. # 15-000-211-100-000-06-00) (UPC # 1558-06-COUNS-SOCWK)  
Effective: *Pending Pre Employment Physical and Fingerprints\**

**DIANDRA REINFELD**

ESL Teacher  
Gregory School  
MA, Step 5  
\$61,495.00

Certification: Teacher of English as a Second Language  
Education: New Jersey City University  
Replaces: Alison Munoz-Cassidy (transfer to new position)  
(Acct. # 15-120-100-101-000-07-00) (UPC # 0656-07-BILING-TEACHR)  
Effective: *Pending Fingerprints and Pre Employment Physical\**

**JOHN SNEDDON**

Physical Ed. Teacher  
Middle School  
BA+30, Step 4  
\$61,011.00

Certification: Teacher of Health and Physical Education  
Education: Kean University  
Replaces: Anthony Magliaro (retiring)  
(Acct. # 15-130-100-101-000-02-00) (UPC # 0259-02-PEHLT-TEACHR)  
Effective: September 1, 2021: *Pending Pre Employment Physical and Fingerprints\**

H. **PERSONNEL ACTION (continued)**

7. **APPOINTMENT OF CERTIFIED STAFF (continued)**

**BAHAR SWEENEY**

School Psychologist  
Audrey W. Clark  
MA+30, Step 8  
\$65,845.00

Certification: School Psychologist  
Education: Seton Hall University  
Replaces: New Position  
(Acct. # 15-000-211-100-000-06-00) (UPC # 1587-06-COUNS-PSYCH)  
Effective: *Pending Pre Employment Physical and Fingerprints\**

**ANA WARNER**

ESL Teacher  
Amerigo A. Anastasia  
BA, Step 2  
\$56,161.00

Certification: Teacher of English as a Second Language  
Education: Rutgers University  
Replaces: Maria Herrera (reassignment)  
(Acct. # 15-120-100-101-000-03-00) (UPC # 0388-03-GRDE2-TEACHR)  
Effective: September 1, 2021: *Pending Pre Employment Physical and Fingerprints\**

8. **APPOINTMENT OF SECRETARY**

I recommend the Board approve the following named individual as 12 month Secretary:

**LILIANA MENINO**, Amerigo A. Anastasia School Secretary, at a salary of Step 1, Level 3, \$50,743.00, effective July 1, 2021. Replaces: Stefanie Lippi (transfer).  
(Acct. # 15-000-240-105-000-03-00) (UPC #1429-03-ELMPR-SEC123).

9. **APPOINTMENT OF SPECIAL EDUCATION INSTRUCTIONAL ASSISTANT**

I recommend the Board approve the following named individual as Special Education Instructional Assistant:

**MARIA NOVOA-JONES**, Long Branch High School, at Step 1, \$16.00/hr., effective Pending Pre Employment Physical and Fingerprints. Replaces: Laurie Dalton (retired). (Acct. # 15-201-100-106-000-01-00) (UPC # 1110-01-SEMCI-PARAPR).

10. **APPOINTMENT OF CUSTODIAN**

I recommend the Board approve the following named individual as a 12 month Custodian:

**OSCAR MORENO**, High School Custodian, at a salary of Step 1, \$36,451.00, effective Pending Pre Employment Physical and Fingerprints\*. Replaces: David Silva (Transfer).  
(Acct. # 11-000-262-100-000-01-00) (UPC # 1575-01-OFB&G-CUST12).



H. **PERSONNEL ACTION (continued)**

11. **APPOINTMENT OF CORRIDOR AIDE**

I recommend the Board approve the following named individual as Corridor Aide:

**DEVRON CLARK**, Corridor Aide, at a salary of Step 1, \$42,170.00, effective May 3, 2021. Replaces: New Position. (Acct. # 15-000-262-107-000-15-01)  
(UPC # 1490-15-OFB&G-CORAIID).

12. **ANNUAL STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve/ratify the annual stipend positions listed below:

**DISTRICT**

**Before/Afterschool Bus Aides**

\$12.00/hr.

Christine Briggs, Theresa Monteiro

**Curriculum Writers (50 hours each writer)**

\$25.13/hr.

**Science K-5**

Megan Farrell, Christina Marra, Michele Morey,  
Lisa Roesch, Kelly Stone, Kelli Shaughnessy

**LGBTQ & Person with Disabilities Mandate Gr. 6-12**

Tracey Cummings, Stefania De Souza Favareto, Anne Gill, Amanda McEwan

**High School Yearbook Gr. 9-12**

Danielle Schneider

**Curriculum Writers (25 hours each writer)**

\$25.13/hr.

**Comparative A & P Gr. 9-12**

Samantha Covert-Pinca

13. **FUNDED STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve/ratify the funded stipend positions as listed:

**Family Literacy Program (Title III funded)**

**(1 night a week for 5 weeks - 2hrs)**

**Early Childhood Teacher Leader**

\$29.87/hr.

Nichelle Douglas

**Early Childhood Teacher**

\$24.21/hr.

Alexandra Casares

**Elementary Teacher Leader**

\$29.87/hr.

Meghan Cavanagh

**Elementary Teacher**

\$24.21/hr.

Elisa Perez

H. **PERSONNEL ACTION (continued)**

13. **FUNDED STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR (continued)**

**Family Literacy Program (Title III funded) (continued)**

**(1 night a week for 6 weeks - 2hrs)**

**Middle and High School Teacher Leader**

\$29.87/hr.

Angello Villarreal

**Middle and High School Teacher**

\$24.21/hr.

Amanda Roa-Rosales

14. **EARLY CHILDHOOD, KINDERGARTEN AND ELEMENTARY PART-TIME AND STIPEND POSITIONS - SUMMER 2021**

I recommend the Board approve/ratify the part-time and stipend positions as listed:

**Early Learning Summer Program Planners**

\$40.00/hr.

May 31st - June 18th (25 hours, flexible)

June 28th - Aug. 13th (8:00 A.M. - 2:00 P.M.)

Kerryn Brown, Sean Kelly

**Early Learning Summer Program SEL Facilitators**

\$40.00/hr.

May 31st - June 18th (25 hours, flexible)

June 28th - Aug. 13th (8:00 A.M. - 2:00 P.M.)

Laura Bland, Felicia Clark

**Elementary Summer Learning Program Planners**

\$40.00/hr.

May 31st - June 18th (25 hours, flexible)

June 28th - Aug. 13th (8:00 A.M. - 2:00 P.M.)

Suraya Kornegay, Francine Marucci, Nyema Roddy

**Elementary Summer Learning Program SEL Facilitators**

\$40.00/hr.

May 31st - June 18th (25 hours, flexible)

June 28th - Aug. 13th (8:00 A.M. - 2:00 P.M.)

Maria Herrera, Twana Richardson, Lauren Sweet

15. **EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2021**

I recommend the Board approve/ratify the extended school year stipend positions as listed:

**Program Facilitator**

May 24th - June 18 (30 flexible hours)

\$1,400.00/wk.(prorated)

July 1st - August 16th

Michael Gatta

H. **PERSONNEL ACTION (continued)**

16. **HIGH SCHOOL PART-TIME AND STIPEND POSITIONS - SUMMER 2021**

I recommend the Board approve/ratify the part-time and stipend positions as listed:

**High School Summer School Program Facilitator**

\$40.00/hr.

Jenna Camacho

17. **APPOINTMENT OF SUBSTITUTES FOR THE 2020-2021 SCHOOL YEAR**

I recommend the Board approve the following substitutes for the 2020-2021 school year:

**SUBSTITUTE BUS AIDES - \*PENDING FINGERPRINTS**

Genea McFarlane\*

**SUBSTITUTE INSTRUCTIONAL ASSISTANTS - \*PENDING FINGERPRINTS**

Luke Balina\*, Isabelle De Abreu\*, Genea McFarlane

**SUBSTITUTE CORRIDOR AIDE - \*PENDING FINGERPRINTS**

Genea McFarlane, Manuel Rosario\*, Diamond Vega\*

**SUBSTITUTE SECRETARY - \*PENDING FINGERPRINTS**

Manuel Rosario\*

**SUBSTITUTE TEACHERS - \*PENDING FINGERPRINTS**

Keira Brown\*, Meghan Kaplan\*, Rafaela Saude\*, Rebecca Snyder\*

18. **CHANGE IN TRAINING LEVEL - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve/ratify the change in training level for the following individual, effective May 1, 2021:

**KEVIN GILBERT**, Elementary School Teacher, moving from BA to BA+30 on the teacher's salary guide.

19. **APPROVAL OF ENGLISH LANGUAGE ARTS AND MATHEMATICS INSTRUCTIONAL UNITS**

I recommend the Board approve/ratify the attendance of the following staff members for the English Language Arts and Mathematics Instructional Units:

Joy Daniels, Melanie Harding, Sean Kelly, April Morgan

**\$1,000.00/each**

**(4 units completed at \$250.00/each)**

20. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members at the conferences indicated below:

**Allison Buleza**

**\$1,475.00**

Behavior Analyst, to participate in QBS Safety Care Training, sponsored by the Quality Behavioral Solution (QBS), to be held **May 25, 26, 27, 2021** at Lenape Valley Regional High School, Stanhope, NJ. (ACCT: 11-000-219-500-312-11-44).

H. **PERSONNEL ACTION (continued)**

20. **ATTENDANCE AT CONFERENCES / MEETINGS (continued)**

**Virginia Carreira** **\$200.00**  
Nurse Practitioner, to participate in Adolescent & Adult Sexual Assault Assessment, to be held **June 2, 3, 2021** at Monmouth University, West Long Branch, NJ. (Acct: 11-000-213-500-904-12-44).

**Heidy Castillo** **\$399.00**  
Bilingual/ESL Supervisor K-5, to participate in New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators (NJTESOL/NJBE), to be held **May 25, 26, 27, 2021** - Virtual Conference. (ACCT: 11-000-221-500-202-12-44).

**Alison Munoz-Cassidy** **\$399.00**  
ICS/ESL Teacher, to participate in New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators (NJTESOL/NJBE), to be held **May 25, 2021** - Virtual Conference. (ACCT: 11-000-221-500-202-12-44).

**Sabrina Sheerin** **\$399.00**  
ESL Teacher, to participate in New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators (NJTESOL/NJBE), to be held **May 25, 26, 27, 2021** - Virtual Conference. (ACCT: 11-000-221-500-202-12-44).

21. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2020 - 2021 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

**Spring 2021**

**Monmouth University**

Adrian Castro  
Elizabeth Giron  
Angello Villarreal

**May 2021 - June 2021**

James Brown (Principal)  
Vanessa Giammanco (Principal)  
Angela Torres (Principal)

22. **APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS**

I recommend the Board approve the continuation of salaries for all employees in their respective units as listed below, (which will be labeled **APPENDIX H-5** and made part of the permanent minutes upon Board approval), with the exception of those personnel actions taken prior to the Board meeting. **NOTE:** The Board reserves the right to make any adjustments for errors on the attached list, including omissions or deletions.

- LBSEA
- LBFT
- LBPDA
- LBSCA

H. **PERSONNEL ACTION (continued)**

23. **APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS**

I recommend the Board approve the continuation of salaries for affiliated and non-affiliated employees as listed. **NOTE:** The Board reserves the right to make any adjustments for errors on the attached list, including omissions or deletions.

Linda Bennett	Teacher BA	\$61,061
Ronnie Bennett	Teacher BA	\$89,611
Andrew Critelli	Teacher MA	\$67,661

24. **APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS**

I recommend the Board approve the continuation of salaries for affiliated and non-affiliated employees as listed. **NOTE:** The Board reserves the right to make any adjustments for errors on the attached list, including omissions or deletions.

Ashley Gwathney	Teacher MA+30	\$65,561
Jenna Camacho	Teacher MA+30	\$66,561
Marianne Carr	Teacher BA+30	\$82,061

25. **APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS**

I recommend the Board approve the continuation of salaries for affiliated and non-affiliated employees as listed. **NOTE:** The Board reserves the right to make any adjustments for errors on the attached list, including omissions or deletions.

Carli Garlipp	Teacher BA	\$59,111
Elisa Perez	Teacher BA	\$67,661
Leovigilda Perez	Instructional Assistant	\$40,569
Eric Peters	Attendance Officer	\$61,576
Alberto Torres	General Field Technician	\$48,412
Angela Torres	Academy Administrator	\$113,431

26. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-6**.

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1**.

2. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve/ratify the placement/termination of home instruction for the 2020 - 2021 school year for the student listed on **APPENDIX I-2**.

I. **STUDENT ACTION (continued)**

3. **PLACEMENT OF TUITION-IN STUDENTS FOR THE 2020-2021 SCHOOL YEAR**

I recommend the Board approve the following tuition-in student for the 2020-2021 school year.

**KEANSBURG PUBLIC SCHOOL DISTRICT**

Student ID#: 20307692

Placement: Audrey W. Clark School

Tuition: \$40,494.62

Effective Date: 4/12/2021

4. **TERMINATION OF OUT OF DISTRICT STUDENT FOR THE 2020-2021 SCHOOL YEAR**

I recommend the Board approve the termination of the following out of district students for the 2020-2021 school year:

**NEPTUNE SCHOOL**

Student ID#: 20324740

Tuition: \$62,639.00

Termination Date: 4/19/2021

**CHILDREN'S CENTER**

Student ID# 20314102

Tuition: \$69,576.00

Termination Date: 3/19/2021

5. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2020-2021 SCHOOL YEAR**

I recommend the Board approve the following atypical out of district students for placement and transportation for the 2020-2021 school year.

**HARBOR SCHOOL**

**EATONTOWN, NEW JERSEY**

Tuition: \$30,803.46

Transportation:

Effective Dates: 3/20/21

ID#: 20314102, classified as Eligible for Special Education and Related Services.

6. **CORRECTIONS / REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes:

March 17, 2021

**RETIREMENT**

Kathleen Celli, read: School-Based Youth Services Program Manager.

This should have read: School-Based Youth Services Program Manager/Head Nurse.

**APPOINTMENT OF CUSTODIAN**

David Silva read: (Acct # 11-000-262-100-000-01-00)(UPC #1575-01-OFB&G-CUST12).

This should have read: (Acct # 11-000-262-100-000-10-00)

(UPC # 0959-10-OFB&G-CUST12).

6. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

March 17, 2021 (continued)

**PROFESSIONAL DEVELOPMENT**

Dalwasia Jones: Instructional Assistant, \$13.36/hr. Storybook STEM - June 8, 2021 (1 hour), Musical Engineering and Google Chrome Music Lab - June 15, 2021 (1 hour), Teaching Computational & Critical Thinking - June 9, 2021 (1 hour) and Virtual Mindfulness - April 21, 2021 (1 hour). This should have read: Teacher, \$26.00/hr. for each session.

**FAMILY/MEDICAL LEAVE OF ABSENCE**

Amanda Liska, George L. Catrambone School teacher should have read from April 19, 2021 to May 5, 2021 using sick days, May 6, 2021 to May 7, 2021 using urgent business days and May 10, 2021 to June 18, 2021.

Susan Zambrano, Business Office confidential secretary, rescind medical leave of absence from April 23, 2021 to July 23, 2021.

February 23, 2021

**FAMILY/MEDICAL LEAVE OF ABSENCE**

Barbara Greely, Morris Avenue school instructional assistant. Should have read from January 22, 2021 to March 21, 2021.

Katie Marx, George L. Catrambone School teacher. Should have read from April 16, 202 to June 18, 2021 using sick days.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

**DISCUSSION**

Modify the 2020 - 2021 school calendar - Graduation date change

Mr. Rodriguez discussed with the Board the need to change the graduation date based on a new law signed by Governor Murphy honoring the abolishment of slavery. Each year the third Friday of June will be designated as Juneteenth and will be a State holiday. School districts can choose to be open or closed. Mr. Rodriguez is suggesting having graduation on the 17<sup>th</sup> of June which is a Thursday and on the 18<sup>th</sup> the district will honor the day by being closed. The following Monday, June 21<sup>st</sup>, will be a half day, virtual for students and staff and that will conclude our school year.

Modify the 2021 - 2022 school calendar - Graduation date change

Mr. Rodriguez stated that he will immediately establish the calendar committee to work on next year's conflict with graduation.

## DISCUSSION (continued)

### Strategic Planning Update

Mr. Riley briefed the Board on the Strategic Planning that is taking place in the district. He stated we are midway through the process and by the end of May we will have created an action plan and work will begin on July 1, 2021.

### COVID-19 Update

Dr. Dudick gave the Board an update on the COVID-19 vaccine for the staff explaining that approximately 46% of the staff, about 473 people, have been fully vaccinated. She stated that the City is also working on acquiring the Pfizer vaccine for children 16 years of age and older.

### Diversity Training Debrief

Mrs. Youngblood Brown asked the Board members to comment on the Diversity training they recently received.

Dr. Critelli thought the training was very good and that there were many important discussions that took place.

Mr. Covin's sentiment was similar and stated that perception becomes reality and this type of training is helpful in understanding where we all are.

Mrs. Perez commented that the fact that the Board is willing to close school and move graduation for Juneteenth shows our commitment.

Mrs. Youngblood Brown stated that she would like to incorporate some of the training into the Board Retreat over the summer.

### Superintendent Evaluation

Mrs. Youngblood Brown explained that after speaking with Kathy Winecoff, the representative from New Jersey School Board Association, we could have had an exit conference with Dr. Salvatore versus attempting to evaluate a new Superintendent for 2 months of service. After the discussion with Ms. Winecoff it was decided that we would have Mr. Rodriguez set goals for the next year that the Board will review and then evaluate at the conclusion of next year.

### Board of Education Self Evaluation

Mrs. Youngblood Brown stated that the Board self-evaluation should be completed by the beginning of July.



## DISCUSSION (continued)

### New Jersey School Board Association Training

Mrs. Youngblood Brown reminded the Board members of the Spring Conference coming up. She stated that currently she and Dr. Critelli are registered.

## ADDITIONAL DISCUSSION

Mr. Zambrano stated that he was looking at the district website and he could not find the Mission Statement that was approved and adopted at the re-organization meeting in January.

Mr. Rodriguez stated that he would look into it and have it added immediately.

### K. ADJOURNMENT – 7:44 P.M.

There being no further discussion, motion was made by Mr. Covin, seconded by Ms. McCaskill and carried by roll call vote that the Board adjourn the meeting at 7:44 P.M. Ayes (9), Nays (0), Absent (0)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary